

New home-required item checklist

- _____ Copy of the Sanitary Permit.
- _____ On Line Wisconsin Uniform Building Permit.
Can be found at www.bispermits.com
- _____ 3- Sets of building plans showing all house dimensions.
- _____ Completed Energy Work Sheet.
- _____ Completed Erosion Control application.
- _____ Completed site plan showing all Erosion Control.
- _____ Read and sign the City of Kiel Permit Attachment.
- _____ City of Kiel Zoning Permit Application.
- _____ Braced Wall Plan.
- _____ Sanitary Hookup Fee's or Special Assessments.

City of Kiel

BUILDING PERMIT

New Construction - Residential

Permit #

City of Kiel

Name:

Address of Project:

Phone:

Parcel/Lot #

Sq. Ft. of Project:

Cost of Project:

Date:

Up to 2000 Sq.Ft.

2000 to 5000 Sq. Ft.

5000 Sq Ft. Plus.

Electrical Service

Electrical

Plumbing

Heating/A.C.

State of WI. Stamp

Escrow

Erosion Control

City of Kiel

Zoning

Other

Sanitary

\$400.00

\$450.00

\$600.00

\$60.00

\$120.00

\$180.00

\$120.00

\$35.00

\$500.00

\$120.00

\$150.00

\$250.00

Total

Inspections Required:

Footings

Foundation:

U-G Plumb

Electric Service

Erosion Control

Rough Inn

Insulation

Final

Additional Permits

Sanitary Permit

Paul Birschbach

Building Inspector

City of Kiel

621 6th St.

Kiel, WI 53042

CELL 920-378-2857

binspector.pb@gmail.com

Building Inspector

Home Owner - Agent

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KIEL-20-22-NEW HOME

Erosion Control Application

City of Kiel

Name of owner. _____

Address of project. _____

City. _____

Contractor name: _____

Address: _____

City: _____

Phone #: _____

Type of erosion control to be installed: Separate site plan included: _____

Silt Fence: _____ Bales: _____ Vegetation: _____ Erosion Matt: _____

I, the undersigned Owner/Contractor, do hereby agree to comply with SPS 321.125 & 321.126 of the Wisconsin Dept. of Safety & Professional Services building code viewable at dps.wi.gov/sb/SB-DivCodesListing.html

Home Owner or Contractor.

Date: _____

Comments: _____

City of Kiel Building Permit Attachment.

Notice

Open Burning-It is illegal to burn construction and demolition materials in Wisconsin, with few exceptions. State laws prohibit the burning of painted, treated and other unclean wood, asphalt, plastics of any kind, oily substances, rubber products, wet rubbish and other materials.

Individual homeowners may burn small quantities of clean wood and paper. However, recycling ordinances statewide prohibit the burning of cardboard, newspaper, magazines and other recyclable materials.

Contractor Requirements.

All equipment shall enter and exit the building site on the tracking pad (driveway). SPS 321.125(c). The building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

Erosion Control-Erosion Control measures shall be installed and maintained throughout the construction of the structure(s), including landscaping. SPS 321.125. The Building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

Street Clean Up-It is the responsibility of the General Contractor, and shall be cleaned up by the end of the work day. SPS 321.125 (d). The Building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

Ditch/Drainage Area- It is the responsibility of the General Contractor to ensure that ditch and drainage areas remain free of debris through completion of construction. Stat: 86.022 Concrete trucks shall not rinse and/or empty any left over mix in the road right-of-way. The Building Inspector shall enforce this requirement by withholding Escrow and or stop work order.

Unloading/Loading of Tracked Excavators- No tracked excavators and/or heavy equipment are allowed to be unloaded on the paved roadways within the City of Kiel. All activity to take place on the construction site. Damages will be billed to the General Contractor.

Responsibility-The General Contractor of the Building Site(s) will be held responsible for all related parties violating any one of the above issues. Thank You for your cooperation.

I, the undersigned have read and understand the above listed Contractor requirements.

Authorized Signature.

Date

621 6th Street P.O. Box 98
Kiel, WI 53042 920-894-2909

Applicant Information										
Applicant Name (Indiv., Org. or Entity)				Authorized Representative			Permit #			
Mailing Address				City			State		Postal Code	
E-mail Address				Telephone (include area code)			Fax (include area code)			
Landowner Information (if different than Applicant)										
Name (Organization or Entity)				Contact Person			Title			
Mailing Address				City			State		Postal Code	
E-mail Address				Telephone (include area code)			Fax (include area code)			
Project or Site Location										
Site Address / Location:			Location ID(s):			Plat / CSM / Lot No.:				
Quarter: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE			Section:		Township: N		Range: E			
Legal Description:										
Current Zoning:					Current Use:					
Lot Dimensions: Front: Side: Rear: Side: Lot Area: <input type="checkbox"/> acres or <input type="checkbox"/> square feet										
Project Information										
<u>Structure:</u>		<u>Type:</u>		<u>Use:</u>		<u>Setbacks – Principal Bldg.:</u>		<u>Setbacks – Accessory Bldg.:</u>		
<input type="checkbox"/> Principal		<input type="checkbox"/> New		<input type="checkbox"/> Res. <input type="checkbox"/> One-Family		Front: Side:		Front: Side:		
<input type="checkbox"/> Accessory		<input type="checkbox"/> Addition		<input type="checkbox"/> Two-Family		Rear: Side:		Rear: Side:		
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Other: _____		<input type="checkbox"/> Multi-Family		<u>Lot Coverage:</u>		<u>Impervious Surface:</u>		
<u>Project Description:</u>				<input type="checkbox"/> Com./Ind./Civic		Existing:		Existing:		
				<input type="checkbox"/> Agricultural		Proposed:		Proposed:		
Estimated Cost: \$ _____						Height (to peak):		No. Stories:		
Project Plans (see next page)										
<input type="checkbox"/> Site Plan <input type="checkbox"/> Building Plans <input type="checkbox"/> Grading/Drainage Plan										
Fees										
<input type="checkbox"/> New Home--\$250.00			<input type="checkbox"/> Attached-Unattached Garage- \$ 50.00			<input type="checkbox"/> Deck – Permanent Pool-\$50.00				
<input type="checkbox"/> Addition –House- \$100.00			<input type="checkbox"/> Fence-\$60.00			<input type="checkbox"/> Com.-New- \$250.00 Add- \$150.00				
Certification & Permission										
Certification: I hereby certify that I am the landowner of the property which is the subject of this Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.										
Permission: As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.										
Applicant Signature						Date Signed				
Landowner Signature (required)						Date Signed				

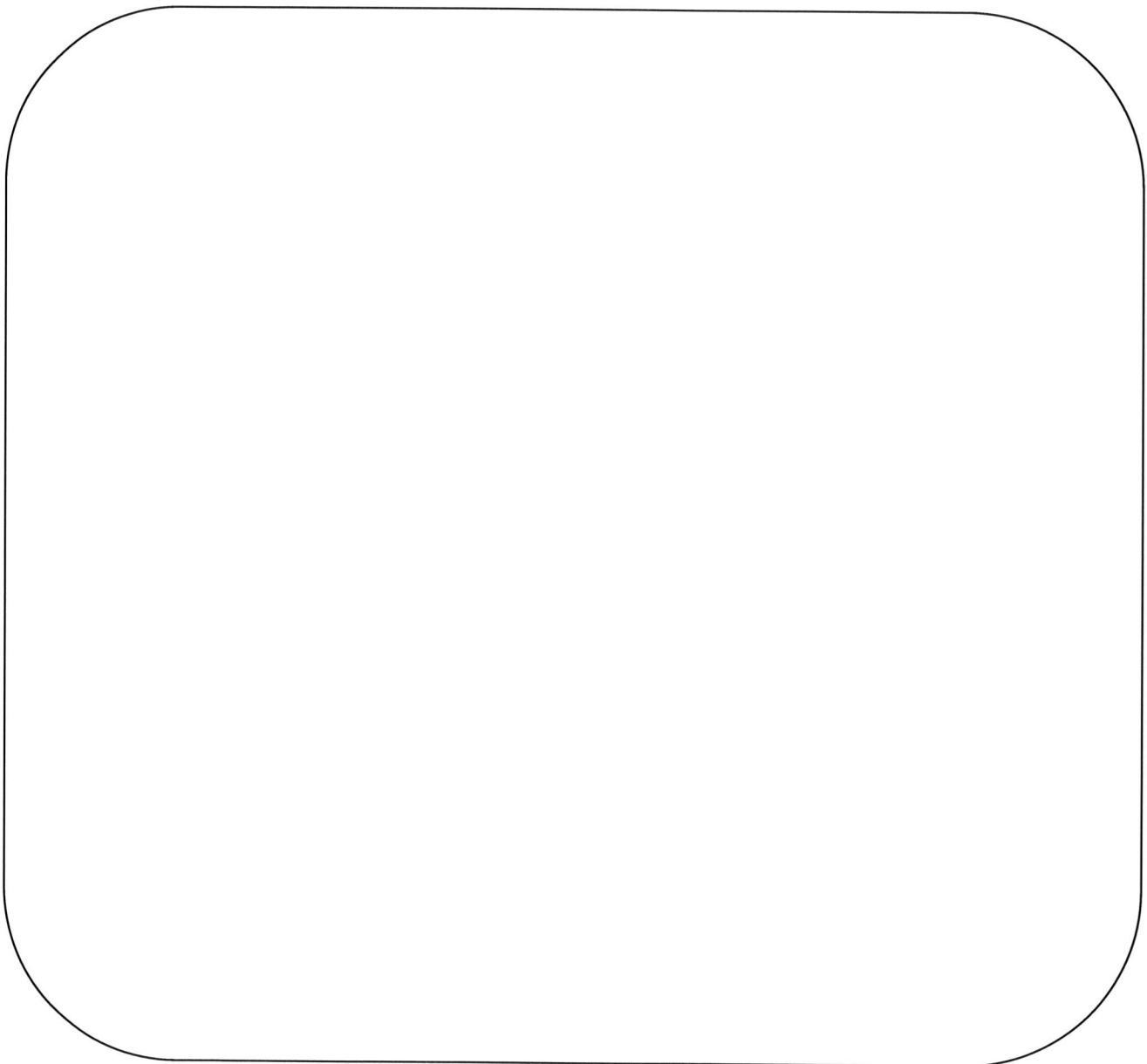
LEAVE BLANK – FOR MUNICIPAL USE ONLY				Inspections:		
Date Complete Application Received:	Fee Received:	\$	Date Approved:		Principal	Accessory
	Receipt No.:			Front:		
				Side:		
				Rear:		
				Side:		
	Permit No.:			Building Height:		
			Building Coverage:			
			Impervious Surface Coverage:			

Project Plans

Permit # _____

- ☐ **Site Plan.** A detailed drawing, drawn to scale, indicating lot lines, roads, driveways, sidewalks, buildings, structures, building setbacks, and any other pertinent information shall be submitted.
- ☐ **Building Plans.** A detailed drawing, drawn to scale, indicating all floor plans, elevations, and any other pertinent information shall be submitted.
- ☐ **Grading/Drainage Plan.** A detailed drawing, drawn to scale, indicating the ground elevation at the foundation and at all lot corners. All grades must be consistent with an approved grading/drainage plan for the subdivision, if one exists. If there is no grading/drainage plan, the average grade elevation of the adjacent lands must be maintained.

Site Plan.



Comments. _____ Date: _____

